

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, FEBRUARY 4, 2013

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:02 P.M. with President Wilbur Wolf, Jr., presiding. Eight (8) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; David Gutshall, Treasurer; Kingsley Blasco; John McCrea; Richard Norris; and William Piper.

Richard Roush was absent.

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Rick Gilliam, Supervisor of Transportation and Buildings and Grounds; Trish Grace, The Valley Times-Star; Wade Reichelderfer and Megan Carr, Student Representatives to the Board of School Directors; and Brenda Line, Board Minutes.

EXECUTIVE SESSION

The members of the Board of School Directors met in Executive Session from 7:49 P.M. to 8:00 P.M. to review legal advice from the solicitor.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

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III. APPROVAL OF THE JANUARY 21, 2013 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES AND THE JANUARY 21, 2013 REGULAR BOARD MEETING MINUTES

Motion by Norris, seconded by Blasco for approval of the January 21, 2013 Committee of the Whole of the Board Meeting Minutes and the January 21, 2013 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Megan Carr Wade Reichelderfer

The students offered the following report:

- A.** Ms. Hetrick accompanied six students to Washington, DC, for President Obama's inauguration. The Big Spring contingent was in DC four days, visiting the Smithsonian monuments, Mount Vernon, the Capitol, and the US Supreme Court. The culminating activity of the trip was attending the 57th Presidential Inauguration and later attending the Student Inaugural Ball. The students also got a close look at President Obama and Vice President Biden as they rode by in a motorcade as the group was visiting Arlington National Cemetery.
- B.** On Wednesday, January 23rd, 2013, Senior Vinny Todaro was recognized by the Pennsylvania House of Representatives in Harrisburg at the State Capitol for being the PIAA AA State Cross Country Champion.
- C.** On January 26 and 27, 2013, eight Big Spring instrumentalists participated in the District 7 Honors Band, the most students in Big Spring history to earn district band recognition. The musicians include Adam Baldoni, Michael Daniel, Gina Baldoni, Tommy Pastor, Maria Baldoni, Caelan Shirey, Jesse Valencia, and 8th grader Isabelle Macioce. While at District Band, Caelan Shirey qualified for the Region Honor Band festival.
- D.** Big Spring's fall play, You Can't Take It With You, has earned several honors through the Hershey Apollo Awards. Alli Northrop earned honorable mention in the Outstanding Actress category. Halley Shank was nominated for Outstanding Supporting Actress. Megan Culbertson was nominated for Outstanding Supporting Actress. The entire cast and crew received an honorable mention for Outstanding Performance.
- E.** Since the last Board meeting, two Big Spring athletic teams have become divisional champions. The wrestling team went undefeated in the Colonial Division, including a resounding win over Boiling Springs to earn their divisional title. The Lady Bulldog basketball team finished the season with a 10-2 divisional record, with the title Colonial Division Co-Champions. The Lady Bulldogs play Gettysburg Friday night to determine who will represent the Colonial Division in next weekend's Mid-Penn Tournament.

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IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS (Continued)

- F. At last week's planned two-hour delay, the morning was divided into two sections. All departments met during the first half where some of the departmental work included agriculture/technical education working on lab safety expectations and National Technical Honor Society expectations; social studies and 19th and 20th century history teachers working on common projects and assessments; English department working on additional ways to use the USA Test Prep program and on Keystones vocabulary; and special education working on the IEP report card. The Grading, Literacy, Extra Help and Transitions, Advisement and Pathways focus teams all met during the second half of the morning.
- G. All students will attend the Mini-THON Kickoff Assembly on Wednesday afternoon, February 6, 2013.
- H. The Big Spring Band Boosters are conducting the annual "Dinner with the Stars" on Saturday night, February 9, 2013. Dinner is at 6:00 P.M., followed by the concert band's performance at 7:30 in the auditorium.
- I. Student Council will be sponsoring the annual Winter Ball on Saturday, February 16, 2013, in the commons at 6:30 P.M.
- J. The Big Spring FFA produced a video about Therapeutic Riding that earned the People's Choice Award as the top career connections video at the Farm Show. The students shared the video for all in attendance.

President Wolf thanked the students for the report.

V. TREASURER'S REPORT

The Treasurer's Report is presented at the second Board meeting each month.

VI. PAYMENT OF BILLS

General Fund	\$ 200,279.33	Checks #68652-68720
Student Activities Fund	\$ 9,390.51	Checks #13673-13690
Capital Projects	<u>\$ 27,312.50</u>	Checks #642-644
Total	\$ 236,982.34	

Motion by Gutshall, seconded by Blasco for approval of General Fund, Student Activity/Miscellaneous Fund, and Capital Projects payments of bills as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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VII. READING OF CORRESPONDENCE

The Superintendent received correspondence from John Kaschak, CPA, regarding the single audit report of the Big Spring School District for the year ended June 30, 2012.

Mr. Fry noted that the information would be sent to a State agency for review.

VIII. RECOGNITION OF VISITORS

Linda Bowles, William Bowles, Charlene D'Amore, April Messenger, Mary Miller, and Sam Sheeler.

IX. PUBLIC COMMENT PERIOD

Mrs. Mary Beth Miller, 239 Log Cabin Road, Newville, Pennsylvania, addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

President Wolf thanked Mrs. Miller for attending this evening's meeting and offering a prayer.

X. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XI. OLD BUSINESS

There was no old business.

(NOTE: The Board addressed
XII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-1,
following Item A-10.)

XII. NEW BUSINESS

A. PERSONNEL CONCERNS

(ACTION ITEM)

1. **Ms. Patty Chastain**, Seventh Grade English Teacher, requested a one-day leave without pay, for Tuesday, February 12, 2013.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommended that the Board of School Directors approve Ms. Chastain's request for a one day leave without pay as presented.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

2. **Mr. Michael Sullivan** resigned from his position as custodial substitute, effective immediately.

The administration recommended that the Board of School Directors accept Mr. Sullivan's resignation as a custodial substitute, effective immediately.

3. **Custodial Substitute Recommendation**

(ACTION ITEM)

Mr. Rick Gilliam, Director of Building and Grounds and Transportation, recommended the individual listed as a custodial substitute.

David Thumma

The administration recommended that the Board of School Directors approve the custodial substitute as presented.

4. **Additional Per Diem Substitute Teacher**

(ACTION ITEM)

**Lindsay
Bingaman**

History, Secondary Education

The administration recommended that the Board of School Directors approve the addition listed to the 2012-2013 per diem substitute teacher list as presented.

5. **Approval of Child-Rearing Leave for Katie Magee**

(ACTION ITEM)

Mrs. Katie Magee, Seventh Grade Reading Teacher at the Middle School, requested leave of absence under the Family & Medical Leave Act from approximately April 29, 2013 through the remainder of the 2012-2013 school year. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Magee's letter was included with the agenda.

The administration recommended that the Board of School Directors approve Mrs. Katie Magee's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately April 29, 2013 through the remainder of the 2012-2013 school year according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

6. Beth Ann D'Agostino

Teacher

Dillsburg, PA 17019

Long-Term Substitute Learning Support

at the High School

Education:

University of Colorado (Master's Degree Special Education)

Experience:

Big Spring School District – Long-Term Substitute High School Multiple Disability Teacher

Timberview Middle School – Learning Support Teacher

The administration recommended that the Board of School Directors appoint Ms. D'Agostino to serve as a Learning Support Teacher at the High School for the remainder of the 2012-2013 school year, replacing Mr. Strack who has resigned. Ms. D'Agostino's compensation for this position should be established at Master's Degree Step 4, \$51,159.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

7. Johnathan Hocker

New Cumberland, PA 17070

Eighth Grade Math Teacher

at the Middle School

Education:

Shippensburg University (Bachelor's Degree)

Experience:

Big Spring School District – Long-Term Substitute Eighth Grade Math Teacher

The administration recommended that the Board of School Directors appoint Mr. Hocker to fill the vacancy created by the resignation of Mrs. Truesdell from her seventh grade math position. Mr. Hocker is currently serving as a long-term substitute in eighth grade math thus his compensation should remain at his current level which is Bachelor's Degree Step 1, \$42,588.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

8. **Kimberly Vensel**
Carlisle, PA 17015

Long-Term Substitute
Middle School Guidance Counselor

Education:

Grove City College (Bachelor's Degree/Social Work/Psychology)
Smith College School of Social Work (Master's of Social Work)
Messiah College (K-12 Certification in School Counseling)

Experience:

Chambersburg School District – Long-Term Substitute School Counselor
Cognitive Health Solutions – Therapist

The administration recommended that the Board of School Directors appoint Mrs. Vensel as a Long-Term Substitute Middle School Counselor, replacing Mrs. Amy Craig who will be on child-rearing leave of absence from approximately February 14, 2013 through approximately May 16, 2013. Mrs. Vensel's compensation for this position should be established at Master's Degree Step 1, \$48,295.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

9. **Anne Starr Whitten**
Carlisle, PA 17013

Long-Term Substitute Emotional Support Teacher
at the Middle School

Education:

University of Georgia (Bachelor's Degree History and English)
University of North Carolina (Master's in Education)

Experience:

Big Spring School District – Long-Term Substitute Eighth Grade English Teacher
71st Classical Middle School, Fayetteville, NC – Middle School Social Studies Teacher
71st Classical Middle School, Fayetteville, NC – Tutor/Remediation Teacher
71st Classical Middle School, Fayetteville, NC – Student Teacher

The administration recommended that the Board of School Directors appoint Ms. Whitten to serve as a Long-Term Substitute Emotional Support Teacher at the Middle School, replacing Ms. Emily Thomas who is on child-rearing leave of absence from January 28, 2013, through approximately April 2, 2013. Ms. Whitten's compensation for this position should be established at Master's Degree Step 2, \$48,850.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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XII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

10. 2012-2013 Additional Bus Driver for Deitch Busing

(ACTION ITEM)

Mr. David Thumma

The administration recommended that the Board of School Directors acknowledge the addition of Mr. Thumma as a bus driver for the 2012-2013 school year, pending all required paperwork.

VOTE ON XII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Norris, seconded by Blasco to combine and approve XII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-10, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

XII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Denise Ginter	\$1,272.00
Jolene Regetta	\$ 489.00
Holly Tiffany	\$1,640.00
Jennifer Tritapoe	\$1,248.00
Karen Ward	<u>\$ 354.99</u>
Total	<u>\$5,003.99</u>

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

C. Facilities Utilization Request

(ACTION ITEM)

Mr. Chad Feeser requested permission to use the High School Commons for a dinner for the cast of the Spring Musical on Sunday, February 17, 2013 from 2:00 p.m. – 9:00 p.m. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommended that the Board of School Directors approve Mr. Feeser's request to use the High School Commons as presented.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Swanson, and Wolf. Voting No: Barrick: No. Total Yes votes: Seven (7) Total No votes: One (1). Motion carried by a majority vote.

D. Updated Job Descriptions

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, developed and updated the job descriptions listed. Copies of the job descriptions have been included with the agenda.

**Evening Cyber Advisor
Secretary to the Middle School Principal
Secretary to the Middle School Assistant
Principal**

The administration recommended that the Board of School Directors approve the job descriptions listed.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

E. Additional Post-Graduation Party Fundraiser

(ACTION ITEM)

The Post-Graduation Party Committee requested permission from the Board of School Directors to conduct the additional fundraiser listed during the 2012-2013 school year.

Cow Patty Bingo

The administration recommended that the Board of School Directors authorize the Post-Graduation Party Committee to conduct the fundraiser listed during the 2012-2013 school year.

In response to a question from Director Barrick, Mr. Fry indicated that the event would be held in a pasture area across from Saylor's Market. Slots are being sold by the Post-Graduation Committee.

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XII. NEW BUSINESS (Continued)

E. Additional Post-Graduation Party Fundraiser (Continued) (ACTION ITEM)

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

F. Permission to Attend Girls' Volleyball Camp (ACTION ITEM)

Ms. Cara Penner, Head Girls' Volleyball Coach requested Board approval for the girls' volleyball team to attend team camp at Juniata College Women's Team Camp from July 26 – July 28, 2013.

All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommended that the Board of School Directors approve Ms. Penner's request for the girls' volleyball team and coaches to attend the summer team camp as presented.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

G. General Fund Designations & Transfers (ACTION ITEM)

In December the Finance Committee recommended a reallocation of the District's Unassigned Fund Balance to comply the Commonwealth's 8% limit on unassigned fund balance. The recommendations were:

- \$200,000 from Unassigned Fund Balance to Assigned Fund balance for replacement of District's Student Information System and Financial software.
- \$300,000 from Unassigned Fund Balance to Assigned Fund Balance for Technology (Servers, client devices and educational software)
- \$440,000 from Unassigned Fund Balance to Capital Projects Fund

The administration recommended the Board of School Directors approve the transfers as stated above.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XII. NEW BUSINESS (Continued)

H. Approval of Tax Collector Compensation

(ACTION ITEM)

Every four years taxing authorities have the right to adjust tax collector compensation as part of the municipal election cycle. It must be done by February 15th of 2013 so that anyone who decides to run for election knows the compensation prior to filing for the May 2013 election. After meeting with the current tax collectors and consulting with the Solicitor we developed the resolution included. This raises the total amount paid for a bill from \$3 to \$3.05 and adds payment for the reminders required for unpaid real estate taxes.

The administration recommended the Board of School Directors approve by resolution the Tax Collector Compensation to be effective as of July 1, 2014.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously.

I. Approval of Winning Bid for MS Window Project

(ACTION ITEM)

On January 31, 2013, the District received 7 bids for the MS window replacement project. After review by Wolf Consulting Engineers (WCE) and the District's Solicitor, the lowest bidder was McCoy Brothers, Inc., at a price of \$561,600 for the base bid plus an additional \$118,200 for the Alternate No. 1 (DAO replacement). These are lower than expected and WCE recommends the District accept both the base and alternate bids.

The administration recommended the Board of School Directors accept and award the base bid and the Alternate No. 1 bid for the *Window Replacement at the Middle School and District Administrative Offices* to McCoy Brothers, Inc., for the combined amount of \$679,800.00 to be paid from the Capital Project Fund. The administration is directed to execute such contracts and documents necessary to complete the project.

In response to a question from Director McCrea, Secretary Barrick and President Wolf indicated that it is their belief that the bids as presented include the tinted windows that were estimated to cost an additional \$40,000 as described at the January 21, 2013 Board meeting.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Voting No: McCrea. Total Yes votes: Seven (7). Total No votes: One (1). Motion carried by a majority vote.

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XII. NEW BUSINESS (Continued)

J. Debt Restructuring – Part 2

(INFORMATION ITEM)

In August of 2012 the Board approved a multi-step process to refinance two bonds and payoff the municipal lease for the geothermal equipment installed under the ESCO contract. In September the first bond was refinanced along with raising money to pay off the higher interest lease, which was completed on December 31, 2012. The February sale of bonds to refinance the 2003 series completes the project. This saves the District about \$1.2 million dollars over the life of the debt. All debt is now at lower rates and the District's bonds will be paid off in 2023. Attached is a note from our financial advisors and most current bond rating. [02-04-2013 Reg Min Attachment, XII., J.pdf](#)

Mr. Kerr noted that in addition to the approximately \$1.25 million in savings, this refinancing also levels out the debt service so there is not a difference year to year. This debt would be paid off in 2023. Mr. Kerr commended PFM and RBC for working hard to provide the District with significant savings.

K. Updated Policies

(INFORMATION ITEM)

The administration has submitted the updated policies listed below for Board review.

- 000 Board Policy Administrative Regulations
- 001 Name and Clarification
- 002 Authority and Powers
- 003 Functions
- 004 Membership
- 004.1 Student Representation to the Board
- 005 Organization
- 006 Meetings
- 007 Policy Manual Access
- 008 Organizational Chart
- 009 School Board Chart
- 011 Board Governance Standard Code of Conduct

The updated Policies are included with the agenda. The updated policies will be an action item on the February 18, 2013 School Board Agenda.

In response to a question from Director Blasco, Mr. Fry indicated that the organizational chart would be modified when the job descriptions are updated. Mr. Fry noted that the administration would seek Board approval for the organizational chart at that point.

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XII. NEW BUSINESS (Continued)

L. Tenure Status

(INFORMATION ITEM)

The following professional employee has completed the required years of service as temporary professional employee and has earned tenure based on his satisfactory performance.

Jocelyn Kraus High School Counselor

Additional information regarding the professional employee has been prepared by Mr. Steven Smith, High School Principal.

XIII. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XIV. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted, and no report was offered. The District Improvement Committee is slated to meet on February 12, 2013.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

President Wolf reported that it has been a good year for the vo-tech school. The efforts of the acting executive director are being evaluated to determine whether he will be promoted to executive director in May 2013.

In response to a question from Director Barrick, Mr. Wolf confirmed that the vo-tech students would be moving forward with a construction project for the Pennsylvania Home Show at the Farm Show complex. Mr. Wolf noted that the purchase of a \$40,000 construction package was approved at the last JOC meeting.

D. Buildings and Property Committee – Mr. Barrick

Please refer to this evening's Buildings and Property Committee meeting minutes.

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

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XIV. COMMITTEE REPORTS (Continued)

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

President Wolf reported that the CAIU roofing and HVAC project bids came in significantly under budget.

H. Tax Collection Committee (TCC) – Mr. Wolf

President Wolf reported that there have been a few minor problems with the new agency; however, the executive directors is doing an outstanding job and the transition is moving along smoothly.

XV. SUPERINTENDENT'S REPORT

A. Meeting with Local Legislators

Superintendent Fry invited Board members to meet with local legislators at the PSBA office on March 20, 2013, at 7:00 P.M. District representatives and superintendents from Dauphin, Perry, and Cumberland Counties will be in attendance.

B. Congratulations, Athletes!

Mr. Fry congratulated the wrestling team and the Lady Bulldogs for winning division championships. This brings the total Big Spring division championships for 2012-2013 to four titles. In addition, Mr. Fry commended the swim team for their second-place and third-place rankings in the division.

Mr. Fry commended the athletes and coaches for their hard work.

C. Makeup Days

Mr. Fry reported that school would be in session on February 18, 2013 (Presidents' Day) and March 28, 2013 (day before Easter recess) to make up for the days of school cancellations as the result of inclement weather. Mr. Fry noted that there are two more makeup days written into the calendar if needed.

D. Mid Penn Conference Meeting

Superintendent Fry indicated that in light of the fact that Gettysburg Area School District has planned to withdraw from the Mid Penn Conference, a meeting of Colonial Division superintendents is being planned at Big Spring to discuss potential adjustments, demographics, transportation, et cetera, related to this change.

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XV. SUPERINTENDENT'S REPORT (Continued)

E. Executive Session

Superintendent Fry reported the following information from the District Solicitor in response to questions from the members of the Board of School Directors related to Executive Sessions:

1. There is no legal requirement under Pennsylvania law to prepare minutes of Executive Sessions of the Board of School Directors. Both the District Solicitor and members of the administration recommend that no minutes be prepared of Big Spring School Board's Executive Sessions.
2. When the members of the Board of School Directors enter Executive Session for legal issues, the Board President is advised to announce the case name, court involved, and docket number.
3. When the members of the Board of School Directors enter Executive Session to address personnel issues, the Board President is not required to disclose the nature of the personnel issues.
4. Executive Sessions of the Board of School Directors may be called during any advertised, open meeting of the Board of School Directors

XVI. BUSINESS FROM THE FLOOR

A. Happy Valentine's Day!

Secretary Barrick wished everyone a happy Valentine's Day.

B. 2013 Board Member Candidate

President Wolf announced that, even though he had indicated otherwise in the past, he has now decided to run for another four-year term on the Big Spring Board of School Directors.

XVII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

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XVIII. ADJOURNMENT

Motion by Swanson, seconded by Blasco to recess into Executive Session to discuss the legal matter of John McCrea, Plaintiff, versus Penn Township, Big Spring School District, and PanCal 954 Centerville (Unit B), LLC, Defendants, Cumberland County, Common Pleas, No. 12-3049, Civil Term. On November 9th, 2012, the Cumberland County Court of Common Pleas sustained the Defendants' objections and dismissed Mr. McCrea's complaint for lack of standing. Mr. McCrea has since filed a "Notice of Appeal" as he will be appealing the local ruling to the Commonwealth Court. The Board will be exclusively reviewing and discussing this lawsuit against the District which, if discussed in public, would violate a lawful privilege or lead to the disclosure of information of confidentiality protected by law; and as such, Mr. McCrea, the Plaintiff in this lawsuit against the District, will not be permitted to participate in the Executive Session. The members of the Board of School Directors would not return to Open Session this evening. Roll call vote: Voting Yes: Blasco, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Abstaining: McCrea. Total Yes votes: Seven (7). Abstention: One (1). Motion carried by a majority vote.

The meeting was adjourned at 8:33 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, February 18, 2013